



**Summary of the decisions taken at the meeting
of the Executive held on Monday 7 July 2014**

1. Date of publication of this summary: 8 July 2014
2. Decisions (if any) taken as a matter of urgency under Overview and Scrutiny Procedure Rules as set out in the Constitution (and not therefore subject to the call-in procedure): None
3. Date by which notice of call-in of any of the following decisions must be received in writing by the Chief Executive (see notes below):- Noon on Friday 11 July 2014
4. Notes:-
 - (a) For background documentation to the following decisions, please refer to the agenda and supporting papers (copies of which are available on the Council's website (www.cherwell.gov.uk) or from Democratic Services);
 - (b) Notice of call-in must be submitted in writing, by email or text to the Chief Executive by the deadline specified above, and must state the reason or reasons why "call-in" has been requested;
 - (c) Call-in can be requested by any six non-executive members of the Council.
However, if at any point during a municipal year the total number of opposition councillors is six or less the total number of non-executive members required to call-in a decision shall be the total number of opposition councillors less two.
 - (d) Decisions not called-in by the deadline specified above will become effective immediately the deadline has expired (unless they are recommendations to the Council).
 - (e) The Council has stipulated that the call-in procedure should not be used to challenge decisions as a matter of course and should be used only when fully justified.

**Sue Smith
Chief Executive**

Agenda Item and Recommendation	Decision	Reasons	Alternative Options	Conflicts of Interest Declared and Dispensations Granted by Head of Paid Service
<p>Agenda Item 7 Community Woodland at South West Bicester</p> <p>Report of Head of Development Management</p> <p>Purpose of report</p> <p>To advise Members of the potential to acquire land south of Vendee Drive at Bicester, and to enable the consideration of the options for the future use of the land. The land is identified in the Submission Cherwell Local Plan as a Green Buffer (ESD15) and as a potential location for community woodland (BIC7). The land is currently owned by Countryside Properties who are developing North of Vendee Drive at</p>	<p>Resolved</p> <p>(1) That it be agreed that the council seeks to acquire the land South of Vendee Drive as part of the S106 Agreement connected to the planning application for Phase 2 Kingsmere.</p> <p>(2) That it be agreed that discussions take place with Chesterton Parish Council and Bicester Town Council over the future use of the land for informal recreational purposes.</p>	<p>The potential to control the future of the Green Buffer south of Vendee Drive, through ownership of the land, is attractive and could secure long term the gap between Bicester and Chesterton as undeveloped land and an attractive rural setting.</p> <p>The land has the potential to be a significant recreational asset for the area and a community woodland would widen the recreational resources for the area. The uncertainty about the availability of the land has to date restricted the progress on developing proposals and seeking funding. Once there is certainty it would be possible to progress proposals with more</p>	<p>Option 1: The developer retains ownership of the land. Whilst the land is currently farmed there would be the potential for further planning applications to be made in the future. Whilst the Council is likely to be the planning authority some decisions are made on appeal and therefore this would not provide the level of certainty over future use.</p> <p>Option 2: Transfer land direct to Chesterton Parish Council. This would necessitate the Parish Council being a party to the S106 agreement and would require them to work to agreed timescales for completion of the</p>	<p>None</p>

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<p>Kingsmere (SW Bicester).</p> <p>Recommendations</p> <p>The meeting is recommended:</p> <p>1.1 To agree that the council seeks to acquire the land South of Vendee Drive as part of the S106 Agreement connected to the planning application for Phase 2 Kingsmere.</p> <p>1.2 To agree that discussions take place with Chesterton Parish Council and Bicester Town Council over the future use of the land for informal recreational purposes.</p>		<p>certainty.</p> <p>If for any reason the community woodland proposal did not progress the land could continue in agricultural use and this option would minimize risk and costs to the land owner whilst maintaining the land undeveloped.</p> <p>Other recreational or land uses compatible with keeping the land open could be considered if proposals for the community woodland did not progress but would require time to explore and develop to see if they were viable.</p>	<p>agreement and if this was not achieved it would delay the issue of planning permission. A transfer to the Council would not preclude onward transfer to the Parish or a lease arrangement.</p>	

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<p>Agenda Item 8 South West Bicester Sports Village Bi-monthly Progress Update</p> <p>Report of Head of Community Services</p> <p>Purpose of report</p> <p>To provide a progress report on the Bicester Sports Village project.</p> <p>Recommendations</p> <p>The meeting is recommended:</p> <p>1.1 To note the progress on the construction of Phase 1 (grass pitches, cycle track and landscaping, the initial design work for Phases 2 (Pavilion and Car</p>	<p>Resolved</p> <p>(1) That the progress on the construction of Phase 1 (grass pitches, cycle track and landscaping, the initial design work for Phases 2 (Pavilion and Car Park) and Phase 3 (Athletics Facility, 3G Synthetic Pitch, Tennis Courts and Floodlighting) be noted.</p> <p>(2) That the next stage of the project undertake a value engineering exercise and the development of a planning application for Phase 2 and 3A be committed to.</p>	<p>Construction of Phase 1 is on target for completion in November 2014 and pitches will be available to play on from September 2015.</p> <p>The initial design work for Phase 2 has produced an outline cost plan which exceeds the available budget. However, the Design team are currently working on approaches to bring the cost within budget including a value engineering exercise and considering the options/implications of a smaller building. As the detailed design work is completed, building supplier costs are confirmed and planning conditions are known there will be more certainty to the cost plan. Officers will report the</p>	<p>The project has been approved and is progressing in accordance with these approvals. There are no other options being considered at this time other than proposals to remain within the approved funding envelope.</p>	<p>None</p>

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<p>Park) and Phase 3 (Athletics Facility, 3G Synthetic Pitch, Tennis Courts and Floodlighting).</p> <p>1.2 To commit to the next stage of the project undertake a value engineering exercise and the development of a planning application for Phase 2 and 3A.</p>	<p>(3) That officers be requested to liaise with Bicester Athletics Club and offer the club a meeting with the Leader, Deputy Leader and officers to update the club on the current situation.</p>	<p>outcome of the Design Teams work to the Executive meeting in September.</p> <p>Uncertainty with guaranteed access onto school sites and the lack of financial support for athletics has led the Project Board to reduce the scope of the planning application to just Phase 2 (pavilion and car parking) and Phase 3A (synthetic pitch and tennis courts). Phase 3B (athletics facility and multi-use games area) will be progressed when the school site is being planned and access issues have been resolved.</p> <p>Some funding opportunities for Phase 3A facilities have been identified and will be pursued in the next available funding round.</p>		

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		<p>The current programme for Phases 1 and 2 to be operational from September 2015 is on target however, this could be subject to change if the value engineering exercise is unable to produce the necessary cost reductions and the cost implication of a reduced building need further consideration. Revenue modelling work has been commissioned and will be reported to the next meeting.</p> <p>Procurement documents are currently being produced to appoint a management contractor in June 2015</p>		
Agenda Item 9 Medium Term Financial	Resolved	The above represents the start of the budget process	Not to consider the current position. This is not	None

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<p>Strategy</p> <p>** Please note appendix 2 to this report will follow as it is being reviewed and finalised **</p> <p>Report of Director of Resources</p> <p>Purpose of report</p> <p>This report sets out the latest Medium Term Financial Strategy (MTFS) for the council for the 5 year period from 2015/16. It sets the scene and is based on current assumptions which will inform the budget setting process for 2015/16 and the longer term decisions of the council.</p> <p>Recommendations</p> <p>The meeting is recommended:</p>	<p>(1) That the contents of the report and the current MTFS position for the council be noted.</p>	<p>and consideration of the future financial environment and the decisions which will need to be taken by the council. At present, the Executive is asked to note the current position but this will be subject to further reports as the budget strategy and preparation of the budget continues.</p> <p>In order to address the scale of the deficit set out in this report it is likely that there will need to be a fundamental change to the Council's budget strategy and this work will and change in strategy will feed into the detailed budget process for 2015-16.</p>	<p>recommended as it is important that medium term financial decisions are considered at the earliest opportunity to ensure the council's finances are resilient and robust.</p>	

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1.1 To note the contents of the report and the current MTFS position for the council.				
<p>Agenda Item 10 Oxfordshire Growth Board - Terms of Reference and Appointment of Member</p> <p>Report of Head of Law and Governance</p> <p>Purpose of report</p> <p>To approve the Terms of Reference of, and the delegation of appropriate executive functions to, the Oxfordshire Growth Board, and to appoint an Executive Member to represent the Council on the Board.</p> <p>Recommendations</p>	<p>Resolved</p> <p>(1) That the Terms of Reference of the Oxfordshire Growth Board (annex to the minutes as set out in the Minute Book) be approved.</p> <p>(2) That the Council's executive functions in respect of matters within the Terms of Reference to the Oxfordshire Growth Board pursuant to Sections 101(5) and 102 of the Local Government Act 1972,</p>	<p>As part of the Oxford and Oxfordshire City Deal bid the constituent bidding parties have agreed to establish the Oxfordshire Growth Board as a joint executive committee of the constituent local authorities.</p> <p>In order to ensure that Cherwell District Council plays its appropriate part it is necessary for the recommendations to be approved.</p> <p>The Growth Board terms of reference set out that decisions made by the Committee shall be subject to</p>	<p>Option 1: To approve the recommendations.</p> <p>Option 2: Not to agree the proposed Terms of Reference of the Board at Appendix 1 but suggest amendments. This is not recommended because the draft Terms of Reference have been collectively agreed by the groups mentioned in paragraph 5.2 above. All constituent local authorities are going through a process of approving the Terms of Reference as set out.</p>	None

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<p>The meeting is recommended:</p> <p>1.1 To approve the Terms of Reference of the Oxfordshire Growth Board contained at Appendix 1.</p> <p>1.3 To delegate the Council's executive functions in respect of matters within the Terms of Reference to the Oxfordshire Growth Board pursuant to Sections 101(5) and 102 of the Local Government Act 1972, Section 9 EB of the Local Government Act 2000 and the Local Authorities (Arrangement for the Discharge of Functions) (England) Regulations</p>	<p>Section 9 EB of the Local Government Act 2000 and the Local Authorities (Arrangement for the Discharge of Functions) (England) Regulations 2012 be delegated.</p> <p>(3) That the Leader of the Council be appointed to represent the Council on the Board and the Deputy Leader be appointed as substitute.</p> <p>(4) That the Overview and Scrutiny Committee be requested to consider adding the Oxfordshire Growth Board and South East Midlands Local Enterprise Partnership</p>	<p>the scrutiny arrangements of each constituent authority.</p>	<p>Option 3: Not to delegate the appropriate executive functions, nor appoint a member to the Board. This is rejected because the Board is being established with the support and endorsement of all of the constituent bidding parties to the Oxford and Oxfordshire City Deal bid which included Cherwell District Council.</p>	

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<p>2012.</p> <p>1.4 To appoint a member of the Executive and a substitute to represent the Council on the Board.</p>	<p>(SEMPLEP) to their work programme.</p>			
<p>Agenda Item 12 Development Agreement Objectives Castle Quay Phase Two Redevelopment</p> <p>Exempt Report of Head of Regeneration and Housing</p>	<p>Resolved</p> <p>(1) As set out in the exempt decision notice</p> <p>(2) As set out in the exempt decision notice</p> <p>(3) As set out in the exempt decision notice</p> <p>(4) As set out in the exempt decision notice</p> <p>(5) As set out in the exempt decision notice</p>	<p>As set out in the exempt decision notice</p>	<p>As set out in the exempt decision notice</p>	<p>None</p>

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<p>Agenda Item 13 Woodgreen Leisure Centre Redevelopment and Leisure Centre Procurement</p> <p>Exempt Report of Head of Community Services</p>	<p>Item withdrawn from agenda</p>	<p>n/a</p>	<p>n/a</p>	<p>n/a</p>
<p>Agenda Item 14 Land Acquisition</p> <p>Exempt Report of Head of Regeneration and Housing</p>	<p>Resolved</p> <p>(1) As set out in the exempt decision notice</p> <p>(2) As set out in the exempt decision notice</p> <p>(3) As set out in the exempt decision notice</p> <p>(4) As set out in the exempt decision notice</p>	<p>As set out in the exempt decision notice</p>	<p>As set out in the exempt decision notice</p>	<p>None</p>

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<p>Agenda Item 15 Finance Management System Tender</p> <p>Exempt Report of Interim Head of Finance and Procurement</p>	<p>Resolved</p> <p>(1) That the progress to date in the procurement of a three-way financial management system for Cherwell District Council (CDC), South Northamptonshire Council (SNC) and Stratford-on-Avon District Council (SDC) be noted and the continuation of the process pursuant to the Joint CDC/SNC Contract Procedure Rules be authorised.</p> <p>(2) That authority to award the contract be delegated to the Joint Procurement Steering Group in consultation</p>	<p>As set out in the exempt decision notice</p>	<p>As set out in the exempt decision notice</p>	<p>None</p>

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	with the Lead Member for Financial Management subject to approved funding streams being in place to meet the costs at each of the three authorities.			